

# Lowick and Holy Island C of E First School

## Meeting Minutes

<b>Meeting Type:</b> STAFF KEY STAGE SLT <b>GOVS COMMITTEE</b> OTHER	
<b>Resources Committee Meeting</b> <b>3.30pm 9<sup>th</sup> May (held virtually and in person)</b>	
<b>Present: CH, SH, AH and RS</b>	
1. Apologies for Absence	CO
2. Pecuniary Interests in this Agenda	n/a
3. Overview of budget set in April 2022	
<p>We reviewed the budget to check the carry forward amount. Governors noted that there was money in the Lowick budget for the Early Years outdoor area / capital improvements as they were planned for the previous year and are part of the 2020/2021 budget and carried through for action this financial year. The amount is approximately £18,000. The budgets are healthy going forward and we are able to go forward with work.</p>	
4. Consideration of improvements to the Early Years outdoor area	
<p>The governors considered the quotes received for improvements to the outdoor area and buildings for the Early Years and painting of the school building. It was agreed that the re-surfacing quote should go to the lower quote as other particulars were more or less the same (same work of wet-pour surfacing in green and black, with road included with crossing for the children to ride their vehicles on).</p> <p>For the other quotes it was agreed that further quotes were needed and RS would circulate via email to agree them.</p> <p>It was agreed that fencing quote from J could be actioned.</p> <p>It was discussed that it had been difficult for the school to find tradesmen willing to quote for some of the work as they were very busy and it was especially hard to find people who could do the work in the holiday period. CH suggested some other tradesmen we might contact for further quotes for the external painting.</p> <p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>CH would contact XXXX to see if he would be able to do the painting work in the school holidays before requesting a quote.</li> <li>RS / BT would chase up missing quotes and share via email as soon as possible.</li> </ul>	
5. Consideration of suggested improvements to the kitchen	
<p>RS explained that improvements had been suggested by S from the NCC school meals SLA as our equipment is domestic rather than commercial. There are problems with the oven in particular as it is slow and struggling to cook food in the expected time. Other items are older and some are rusting. This has not previously been planned for but the £18k budget for improvements noted above could go some way towards this.</p> <p>It was agreed to go ahead on all items rated green and yellow on the quote (green being most urgent, yellow in the middle) but that we would seek more economic options for most of the red rated items (least urgent) such as tin opener, storage shelving and table.</p> <p>It was agreed that it would be best if everything could be fitted at once to save installation costs.</p> <p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>SH would speak to P from the XXXX on Holy Island about pubs and restaurants selling on commercial storage units.</li> <li>RS/BT to look at Screwfix etc to find cheaper alternatives for metal storage units / shelving</li> </ul>	

## 6. Review of staffing

The governors noted that we currently have an extra teacher on staff to support small group interventions and tutoring for Covid recovery. The contract for this finishes at the end of this academic year.

KA, the nursery teacher, had previously reduced to 0.8 FTE hours (4 days a week) but now she is back from maternity has requested a return to full time. This was agreed as a good solution.

AOB

CH suggested that we explore other funding options to help support our improvements to the outdoor area / kitchen. He suggested contacting the community regeneration office at NCC. He offered to discover if the school would qualify for any monies from the small schemes fund (which could be worth up to £3k)

The other suggestions were to look at grants from the Barmoor Wind Farm. It was discussed that the outdoor area may qualify as it is used by the community for stay and play sessions on a weekly basis.

SH mentioned that we might be receiving a new pupil from Ukraine on Holy Island shortly. RS noted that she had begun preparations for possible Ukrainian children but would need more information as soon as it was available to prepare for this and acquire suitable resources promptly. It was noted that there were a range of Ukrainian language and Russian language resources for schools being made available online which the school could review ahead of time.

### ACTION:

- RS to email IH to enquire about the community chest.
- CH to enquire about the criteria for the small schemes fund
- RS to investigate the criteria for the Barmoor Wind Farm grants and relate it to our planned work.

Meeting closed at 4.10pm